



ONTONAGON CONSERVATION DISTRICT
415 Spar St. Ontonagon, MI 49953

REGULAR BOARD MEETING

Join Zoom Meeting

<https://gcc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmsu.zoom.us%2Fj%2F95195033339&data=02%7C01%7CGuthR%40michigan.gov%7C0397319834bb456cc1b208d8583be1d9%7Cd5fb7087377742ad966a892ef47225d1%7C0%7C0%7C637356361628340280&sddata=0i0IDL096NOIGAi6svHGXcPfyTKBV5yFz1tXobe1swk%3D∓reserved=0>

Meeting ID: 951 9503 3339

Passcode: conserve

OR call in:

+1-646-876-9923, 95195033339# US (New York)

September 22, 2020

7:00 PM

1. CALL MEETING TO ORDER

2. ROLL CALL Present:
Absent:
Guests:

3. ADDITIONS TO THE AGENDA

4. GENERAL PUBLIC COMMENTS - Members of the public may speak on any Conservation District related item. Comments will be limited to three (3) minutes.

5. APPROVE MINUTES OF PREVIOUS MEETING – July 2020

6. TREASURER'S REPORT

7. NEW BUSINESS

A. Duties of the Board

1. Chair

- a. Runs meetings in compliance w/ Open Meetings Act, incl calling for votes
- b. Assembles board meeting agenda w/ input from board and partners
- c. Sends final agenda out to board & determines quorum
- d. Arranges for in person meeting locations

2. Vice Chair

- a. Is familiar w/ responsibilities of chairperson
- b. Presides as chair in their absence
- c. Picks up district mail – at least 1x weekly
- d. Files approved minutes at district office

3. Treasurer

- a. Provides treasurer's reports
- b. Monitors bank accounts, deposits, and bank statements
- c. FOIA coordinator / handles FOIA requests

4. Secretary

- a. Records meeting minutes & posts meeting schedule in compliance w/ Open Meetings Act

- b. Sets up virtual meetings
- c. Updates district's Facebook and website

5. Director

- a. Check email & route to appropriate people
- b. Updates district's Facebook and website
- c. Arranges for meeting date postings at Road Commission office

6. Associate Directors

- a. Provide support to board

B. FY21 Meeting Schedule (monthly or bi-monthly?)

8. OLD BUSINESS

- A. Annual Meeting
- B. Tree Sale 2021

9. PARTNER REPORTS

- A. NRCS
- B. FAP
- C. MDARD

10. ADJOURNED

Next Meeting – TBD

Encouraging stewardship of our biodiversity through sustainable natural resource management, partnerships, and education.