



## ONTONAGON CONSERVATION DISTRICT

415 Spar St. Ontonagon, MI 49953

REGULAR BOARD MEETING

Join Zoom meeting

Meeting ID: 951 9503 3339

Passcode: conserve

**OR** call in:

+1-646-876-9923, 95195033339# US (New York)

December 15, 2020

7:00 PM

1. CALL MEETING TO ORDER

2. ROLL CALL

Present: Absent: Guests:

3. ADDITIONS TO THE AGENDA

4. GENERAL PUBLIC COMMENTS - Members of the public may speak on any Conservation District related item. Comments will be limited to three (3) minutes.

5. a. APPROVE MINUTES OF PREVIOUS MEETING – 11/17/20

b. APPROVE SPECIAL MEETING MINUTES 12/07/20

6. TREASURER'S REPORT (approve report)

7. NEW BUSINESS

8. OLD BUSINESS

A. Tree sale- We can join Iron River/Baraga CD (same as last year)

B. FY21 Meeting Schedule (monthly or bi-monthly?)

C. UPEC grant

D. USFS grant article

9. PARTNER REPORTS

A. NRCS

B. FAP

C. MDARD

10. Duties of the Board- Kretschmann suggested these be a standing item on next meeting also.

A. Chair

a. Runs meetings in compliance w/ Open Meetings Act, incl calling for votes

b. Assembles board meeting agenda w/ input from board and partners

c. Sends final agenda out to board & determines quorum

d. Arranges for in person meeting locations

B. Vice Chair

a. Is familiar w/ responsibilities of chairperson

b. Presides as chair in their absence

c. Picks up district mail – at least 1x weekly

d. Files approved minutes at district office

C. Treasurer

a. Provides treasurer's reports

b. Monitors bank accounts, deposits, and bank statements

c. FOIA coordinator / handles FOIA requests

D. Secretary

- a. Records meeting minutes & posts meeting schedule in compliance w/ Open Meetings Act
  - b. Sets up virtual meetings
  - c. Updates district's Facebook and website
  - D. Director
    - a. Check email & route to appropriate people
    - b. Updates district's Facebook and website
    - c. Arranges for meeting date postings at Road Commission office
  - E. Associate Directors
    - a. Provide support to board
10. ADJOURNED

**Next Meeting – tent. 01/19/2021**

*Encouraging stewardship of our biodiversity through sustainable natural resource management, partnerships, and education.*